

Prof. Karla Culligan
Faculty of Education
University of New Brunswick Fredericton

Dear Prof. Culligan,

As Chair of the Research Ethics Board (REB), I have reviewed your ethics application for the project entitled "CASLT Project: Identifying Requirements and Gaps in FSL Teacher Education - Recommendations and Guidelines" which has been assigned the file number REB #2020-126. Moreover, I have received and reviewed corresponding letters of approval for this research from the Research Ethics Board at the University of Ottawa (file #S-08-20-5993) and the Behavioural Research Ethics Board at The University of British Columbia (file #H20-02724). On the basis of this, I consider your project to be eligible for delegated review, since any risk to participants that might exist appears not to exceed the "minimal risk" outlined in the Tri-Council Policy Statement, 2nd edition (TCPS2). I am also pleased to inform you that, in my opinion, your project is in compliance with TCPS2 and the University Policy on Research Involving Humans (UPRIH). Accordingly, please consider this E-mail to represent official notification of REB approval of your project for a period of three years from the date of this E-mail.

NOTE 1: In each of your Questionnaire Consent Form and Focus Group Consent Form, would you please insert our UNB REB Project Number (**REB 2020-126**)? Then, would you please email to me (cc to <ethics@unb.ca>) a copy of those modified Consent Forms for our records? There is no need to send a revised version of the whole application.

NOTE 2: This approval is conditional on interviews, meetings and related activities being conducted **ONLY** either online or over the phone, depending on with whatever the interview participant is most comfortable. In the future, if you find that you must make any changes to your protocol, those changes must be considered and approved by the REB before they are implemented. To initiate changes, please submit the REB Case Modification Request form, available online through the Research Ethics page of the Office of the VP (Research). If you do wish to proceed with in-person interviews at a later date, you can request the Vice President (Research) <vpr@unb.ca> to grant permission to allow human participant research to proceed. For permission to be granted several criteria will need to be met. First, a rationale for why face-to-face contact is required and what the implications are if the research is not permitted to proceed. Second, a detailed operational plan (OP) that complies with public health advice (e.g., New Brunswick Public Health <https://www2.gnb.ca/content/gnb/en/corporate/promo/covid-19/recovery.html>) will need to be developed and approved by the Vice President Research and EHS. Third, after the OP is approved, approval for the research to proceed must be obtained from the REB and the REB will provide researchers with a special "informed consent form" to be signed by each participant prior to commencing the research. The Vice President Research will provide final approval for the research to begin.

NOTE 3: If the funds for this research project are held until REB approval, you will have to inform the Office of Research Services at UNB of this approval in order to release your funds.

Please note that, in the future, if you find that you must make any changes to your protocol, those changes must be considered and approved by the REB before they are implemented. Please submit the REB Case Modification Request form, available online through the Research Ethics page of the Office of the VP (Research).

Annual Reports for this project are due on the 15th of January each year, provided that this date is at least six months after the date of project approval. Final reports are due 90 days after project completion. Form templates for both of these reports can be found on our website at <https://www.unb.ca/research/vp/ethics.html>.

Best wishes for the successful completion of your research project.

— David

David Coleman

Chair • Research Ethics Board
Professor (Retired) • UNB Fredericton
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