



Online Survey Consent Form

The following consent form will be inserted into the first page of the survey for prospective participants to read and then check the boxes at the end to consent. This document will also be included on the project website.

CASLT Project: Identifying Requirements and Gaps in FSL Teacher Education - Recommendations and Guidelines

You are invited to participate in a research study examining Canadian French-as-a-second language (FSL) teacher education. The study investigates the present standards and practices in Canadian K-12 FSL education with regard to the preparation of FSL teachers (i.e., pre-service teacher education); the provincial/territorial certification criteria of FSL teachers; and the hiring of FSL teachers (i.e., school district requirements and expectations).

Who is funding this study?

The research study is funded by the Canadian Association of Second Language Teachers (CASLT) through funding from Heritage Canada and is being conducted by an FSL Teacher Education Consortium with researchers at the University of Ottawa, the University of New Brunswick, and the University of British Columbia. The certificates/letters of approval for this research are: UBC = H20-02724; uOttawa = S-08-20-5993; UNB = REB 2020-126.

Who are the researchers and what is the research about?

We are a group of researchers and teacher educators from across Canada who work with FSL teachers and teachers candidates. Dr. Stephanie Arnett is Principal Investigator and works with Dr. Mimi Masson at the University of Ottawa, Dr. Meike Wernicke and Dr. Valia Spiliotopoulos at the University of British Columbia, and Dr. Joseph Dicks, Dr. Paula Kristmanson, Dr. Karla Culligan, Dr. Josée Le Bouthillier, and Lisa Michaud at the University of New Brunswick.

The goal of the study is to document what key stakeholders identify as strengths, challenges, and opportunities regarding FSL teacher preparation, mentorship, and retention. Based on these findings, we hope to offer recommendations for ongoing FSL teacher preparation and professional support across Canada.

What type of data are being collected?

Your participation involves taking part in an online survey which will take approximately 30-45 minutes to complete. You will complete the survey associated with your current position in the field of FSL education (in this case, either Faculty of Education representatives, school district representatives, or FSL teachers).

What are the benefits of participating in this study?

By participating in this study, you will get a chance to share your perspectives and play an active role in informing ongoing national discussions and strategizing related to FSL teacher education in Canada. It is an opportunity for you to reflect on your role in supporting the preparation and ongoing professional development of FSL teachers. Speaking to what is lacking/needed will position you as an active agent in efforts to optimize strategies related to enhancing FSL teacher education.



Will I be compensated?

To thank you for your contribution to the research project, you will be given the option to enter your name in a draw to win one of two possible prizes (i.e., an institutional CASLT membership; a bundle of resources and CASLT merchandise). The draw is open to all research participants who enter their name in the draw, regardless of whether they decide to withdraw from further participating in the research project.

Upon completion of the study, a name will be randomly selected amongst those who have entered and the person whose name is drawn will be informed by email. If the person cannot be reached within 14 days from the date of the draw, the prize will be awarded to the second name that is randomly selected and so on until the prize has been awarded. The odds of winning a prize will depend on the number of eligible entries received. The prize must be accepted as awarded or forfeited and cannot be redeemed for cash.

We reserve the right to cancel the draw or cancel the awarding of the prize if the integrity of the draw or the research or the confidentiality of participants is compromised. The draw is governed by the applicable laws of Canada.

How will your privacy be maintained?

When you access the survey, you will be assigned a login ID number that will be associated with your responses. Survey data will be removed from the survey host server (Qualtrics) immediately after the completion of data collection. All raw electronic data collected during this study (i.e., online survey data) will be stored electronically on a laptop computer and will be password protected and encrypted following the information security standards from University of Ottawa accessible only by the principal investigator, co-researchers or the hired research assistants. Following submission of the final research report, all electronic data will be transferred to a portable hard drive and kept indefinitely in a locked cabinet in each respective team leader's office at their respective university. All computers that had housed the electronic data will be wiped clean. Any physical data will be stored in the same cabinet.

Findings from the analysis of the transcribed survey data will be used to write a final report for the Canadian Association of Second Language Teachers. The final report for this project will be housed on CASLT's website and will be available free and fully open access to participants and the public. The data may also be used to present research findings at academic conferences and in academic publications. All information which might directly or indirectly reveal a participant's identity will be deleted or altered and will not be released or published.

The information you enter to sign up for the prize draw (i.e., your name and email) will be kept separate from your survey responses (i.e., they will open up in a separate window). Your name and email that you provide when you enter the draw is collected for the purposes of contacting you if your name is selected in the draw and will be kept confidential and then destroyed once the prizes have been awarded.

Is there any way being in this study could pose a risk for you?

Although responses to the survey are anonymous, there is a possibility of identity identification based on the combination of specific responses to demographic questions but this is of low probability. Other than that, there are no anticipated risks for participants. You do not have to answer any questions if you do not want to and you can opt-out at any time with no repercussions and you will still be entitled to full compensation.

Who can you contact if you have questions about the study?

If you have any questions or concerns about what we are asking of you, please contact the principal investigator: Dr. Stephanie Arnott, by phone at 613 562-5800, ext. 4382 or email at sarnott@uottawa.ca.

Please keep this consent form for your records. A downloadable copy of this consent form is posted on the project website. You can refer back to the informed consent details at any time.

Who can you contact if you have complaints or concerns about the study?

If you are in Ontario, Quebec, Manitoba, Saskatchewan:

If you have any questions regarding the ethical conduct of this study, you may contact the Protocol Officer for Ethics in Research, University of Ottawa, Tabaret Hall, 550 Cumberland Street, Room 154, Ottawa, ON K1N 6N5.

- Tel.: 613 562-5387
- Email: ethics@uottawa.ca

If you are in British Columbia, Alberta, Yukon, Northwest Territories:

If you have any concerns or complaints about your rights as a research participant and/or your experiences while participating in this study, contact the Research Participant Complaint Line in the UBC Office of Research Ethics at 604 822-8598 or if long distance e-mail RSIL@ors.ubc.ca or call toll free 1 877 822-8598.

If you are in New Brunswick, Newfoundland & Labrador, Nova Scotia, Nunavut, Prince Edward Island:

If you have any questions about the study or any ethical concerns and you wish to speak with someone who is not directly involved in the project, please contact Dr. Ellen Rose, Associate Dean Graduate Programs, Faculty of Education, University of New Brunswick, at erose@unb.ca.

By consenting to participate in the study, I acknowledge that:

- I am over 16 years of age and agree to participate in this research.
- I have read the description of the research project and of the nature of my participation in this project above.
- I understand that my participation is voluntary and I have the right to withdraw from the research at any time, without giving a reason and without penalty.
- I understand that any information I provide will be kept confidentially (where possible).
- I understand that anonymised extracts of my survey responses may be quoted in journal articles and conference presentations and in other academic outputs.
- I agree to the collection of demographic data that will be compiled into a table and reported in any publications or presentations arising from the research.